

3rd September 2020

Procedure for anyone becoming unwell whilst on HDTTL Premises

The primary focus of the Textile Centre of Excellence is to protect staff, customers, visitors, contractors and suppliers against the coronavirus (COVID-19).

To ensure all risks of the current coronavirus (Covid-19) pandemic are minimised the following preventative procedures are in place and **MUST** be followed at all times.

If anyone on HDTTL premises becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home (avoiding public transport) and advised to follow guidance for households with possible or confirmed coronavirus (COVID-19) infection. This sets out that they must self-isolate for at least 7 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.

If anyone becomes ill with coronavirus (COVID-19) symptoms and is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age and needs of the individual and with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area that is at least 2 metres away from other people.

If they need to go to the toilet while waiting to be collected, they should use a separate toilet facility if possible. The toilets must be cleaned and disinfected using standard cleaning products before being used by anyone else.

PPE must be worn by staff caring for the individual while they await collection if a distance of 2 metres cannot be maintained (such as a person with complex needs). This will include a disposable apron, latex gloves, a FFP2 mask and a full-face visor.

As is usual practice, in an emergency, call 999 if someone is seriously ill or injured or their life is at risk. Anyone with coronavirus (COVID-19) symptoms should not visit the GP, pharmacy, urgent care centre or a hospital, in this instance call 111.

Any members of staff who have helped someone with symptoms and any learners who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive.



QR101 – March 2015



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Everyone must wash their hands thoroughly for 20 seconds or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms will be cleaned by an Electro-Static Cleaning Company.



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